

भारत सरकार GOVERNMENT OF INDIA  
रेल मंत्रालय MINISTRY OF RAILWAYS  
रेलवे बोर्ड RAILWAY BOARD  
\*\*\*\*\*

No. RB/RTI/2023/Policy/1

New Delhi, Dated 28.12.2023


1. General Managers  
All Zonal Railways, PUs etc.  
(as per standard mailing list)
2. Divisional Railway Managers,  
All Railway Divisions

**Sub:- Implementation of provisions of RTI Act, 2005.**

Under the provisions of RTI Act 2005 and subsequent instructions issued from Railway Board, officers on the Zonal Railways and other Units on the Railways have been designated as Public Information Officers to handle RTI applications and supply the information in response to RTI applications.

2. It has been recently observed that quality of replies to the RTI applications being handled on the Zonal Railways and other field units has deteriorated and timelines for disposal of RTI applications is surpassed in many a cases with the result that a large numbers of first appeals and second appeals are respectively filed before the First Appellate Authority (FAA) and CIC thereby increasing the quantum of work and bringing disrepute to the Organization.

3. In order to address the above situation on the Zonal Railways, it has been decided that timelines for disposal prescribed in the RTI Act 2005, should be adhered to and to maintain the quality, replies to all RTI applications shall be approved respectively at the level of General Manager on the Zonal Railways and DRM in the Divisions. Similarly, replies to first appeals received under the RTI Act need to be shown to the concerned GM and DRM.

  
(Milind K. Deouskar)  
Secretary, Railway Board